

BERKSHIRE CENTRE CARAVAN AND MOTORHOME CLUB.

Minutes of the meeting held on 11th May 2026 at Padworth Village Hall.

The Vice Chair opened the meeting at 19:03.

Present

Vice Chair	Mark Parker	Committee	Stuart Bradley
Secretary	Jane Tuthill		Steve Moulds
Treasurer	Ian Grover		Greg Saunders (Zoom)

1. Apologies

Phil Tidbury

2. Minutes of the meeting held on 13th April 2026

Minutes were proposed by Stuart Bradley and seconded by Ian Grover.

3. Matters Arising.

5th August 2025

Item 4k. Replacement water signs - Steve to investigate options. Ongoing.

Item 5. Phil has tried to change the SquareSpace fee to an annual payment but was unable to complete the bank verification. No recent offers – Phil to contact SquareSpace. Will liaise with Ian when the next offer is available. Ongoing.

Item 6c. Advertise the wooden Berkshire Centre window plaques on Facebook.

7th October 2025

Item 4c. Dinton Pastures rally arrangements and elsan disposal. See 5 Item 2.

Item 6a. Multiple rally gifts. Mark has found several companies making engraved glasses/vases/bowls, etc but is still waiting to hear from them. An alternative could be a wooden shield which could be displayed in the caravan. Ongoing.

4th November 2025

Item 6g. Personalised Berkshire tow hitch covers and t-shirts. Greg to investigate options. Ongoing.

5th January 2026

Item 6c. Live act for the Saturday of the Christmas party rally. All Committee to look for suitable bands and share details as soon as possible. Ian suggested Encore Musicians agency. Ongoing.

9th January 2026

Item 2. Send a copy of the final audit sheet for the New Year rally to the rally officers. Ongoing.

Item 3e. Ian has archived the 2024 rallies from the database.

2nd February 2026

Item 8a. Jane has prepared an email with a booking form to be sent to all Berkshire Centre members inviting their children/grandchildren/greatgrandchildren to a Christmas party being held at Padworth Village Hall on Sunday 6th December but needed confirmation of the cost before sending it out. Committee agreed to keep the cost at £5/child.

2nd March 2026

Item 4b. Ian has sent the 2025 accounts to the Club.

13th April 2026

Item 4a. Email from Dinton Village Hall asking if it was members of the Berkshire Centre who visited another rally being held there on 3rd April. Any follow up to Phil's reply?

Item 4d. Jane mentioned the Gloucestershire Centre's 50th anniversary rally on 28 May – 1st June in the April newsletter.

Item 4e. Ian has added our rally programme to the Divisional calendar.

Item 4f. The 200 Club has been advertised on Facebook and the newsletter.

Item 4g. Fishing fee for Farley Hill - add to website when known. Jane mentioned the lack of people fishing in the April newsletter and Wendy has promoted it on Facebook.

Item 4j. Ian has uploaded the latest Committee meeting minutes to the website.

Item 5. Ask Jack to add an extra field for the Social Fee for each rally as being TBA on the new website. Ian has modified the existing website to indicate ralliers will be emailed with the total amount due about 1-2 weeks before a rally. Jane included a request in the newsletter asking people not to pay until requested to by the rally officers.

Item 6b. Ian has informed all Bank Holiday rally officers that the rally fee is £3.

4. Minutes of the Zoom meeting held on 28th April 2026

Minutes were proposed by Steve Moulds and seconded by Stuart Bradley.

5. Matters arising

Item 2. Phil has cancelled the booking with Dinton Pastures. They have charged the Centre a cancellation fee of 30% rather than 50%.

Item 3. Jane sent an email to Colleton outlining the facts about the water position at our rally in March and categorically denying causing any damage to the pool room door. They have accepted our clarification and want to move forward positively from this matter. Jane has asked them to consider Phil's request for 2027 rally bookings and to send an invoice for the March rally.

6. Reports and Correspondence

a. Chair's Report

No report

b. Treasurer's Report.

- Ian discussed finances of recent rallies.
- Ian checked if the Clanfield rally is going ahead despite the low number of bookings. Steve confirmed it is. Publicise it in the newsletter and Facebook.
- The Centre grant hasn't been received yet but the accounts were submitted late.

c. Rally Secretary's Report.

With lessons learned from recent events, the committee discussed ways to help a future Rally Secretary with the role and paperwork sent to rally officers. Detailed in a separate document.

d. Secretary's Report.

Jane has received an email from Governance announcing a new CAMC Volunteer Division and Centre Website Project asking for volunteers to help with feedback. The new platform is being developed to create new Centre websites and a rally booking system. There will also be an integrated finance package for treasurers to use.

Committee expressed serious concerns that we'd be forced to use the new CAMC Centre website especially after all the work that Jack has done developing our own new website.

Jane and Ian are considering volunteering in the hope of gaining more information.

e. Division Report.

The next meeting will be at Aylesbury on 10th June.

f. 200 Club Report.

Has just about achieved break even.

g. Competitions Officer Report

Mark is waiting for the competition forms to be returned from the March Hare competition.

h. Health and Safety Officer Report.

Stuart has sent out URNs and Risk Assessments for rallies up to the end of July.

i. Communications Officer Report.

Greg reported that the Centre's Instagram account is linked to Joanne's personal account and would need to be closed and a new one created. After discussion, Committee agreed to just use Facebook from now on. A lot of people ask to join the private Facebook group but are not answering the questions they should complete. These requests are refused.

j. Webmaster's Report.

Ian has carried out routine updates.

k. Equipment Officer Report.

Steve commented that the old small gazebos had been used at Wellington Country Park.

7. New website

Nothing to report. It would be good if the new website could be launched at the AGM.

8. A.O.B

- a) Stuart gave his apologies for missing the forthcoming June and July Committee meetings.
- b) Steve said that new lawn darts are needed before the Chairman's and Competitions' rally. He has been unable to find any similar good quality replacements although soft nosed ones are available. Committee agreed to purchase some sets to try beforehand.
- c) Ian asked to borrow straps and pegs from the marquees for Clubfest.
- d) Ian to get the details of Roger Ansell's funeral for Jane to include in the newsletter.
- e) Greg asked for some updates to be made on the website for the Breamore House rally. Ian did them immediately.

9. Future Rally Arrangements.

Venue	Flag	200 Club
Motorhome & Campervan Show	-	-
Friars Court	-	-
Abbey Rugby Club	Mark	Mark

Next meeting on Monday 1st June at 7.00 pm at Padworth Village Hall.

The Vice Chair closed the meeting at 21:13

Actions Summary

5th August 2025		
4k	Replacement water signs - investigate options.	Steve
5	Contact SquareSpace to try to get an offer for changing to an annual payment from the Centre's account.	Phil
6c	Advertise the wooden Berkshire Centre window plaques on Facebook.	Greg
7th October 2025		
6a	Multiple rally gifts. Mark will bring some images and prices to the next meeting. Wooden shield instead?	Mark
4th November 2025		
6g	Investigate options for personalised Berkshire tow hitch covers and t-shirts.	Greg
5th January 2026		
6c	Look for a suitable band for the Christmas party rally and share details as soon as possible.	All
9th January 2026		
2	Send a copy of the final audit sheet for the New Year rally to the rally officers.	Ian
2nd February 2026		
8a	Send email and booking form to all Berkshire members about the children's Christmas party.	Jane
13th April 2026		
4a	Follow up the email from Dinton Village Hall.	Phil
4g	Fishing fee for Farley Hill. Add to website when known	Mark/Ian
5	Add an extra field for the Social Fee for each rally as being TBA.	Phil (ask Jack)
28th April 2026		
3	Colleton School bookings to be confirmed for 2027 and an invoice requested for our March rally.	Phil/Ian
11th May 2026		
6b	Publicise the Clanfield rally in the newsletter and Facebook.	Jane/Greg
6i	Ask Joanne to delete the Instagram account.	Greg
8b	Purchase soft nosed lawn darts.	Steve
8d	Give Jane details of Roger Ansell's funeral to include in the newsletter.	Ian/Jane